



**OFFICER REPORT TO LOCAL COMMITTEE
(MOLE VALLEY)**

LOCAL COMMITTEE FUNDING

5 DECEMBER 2012

KEY ISSUE

To give consideration to the funding requests received that have been sponsored by at least one County councillor.

SUMMARY

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each county councillor and £35,000 capital funding to each local committee.

OFFICER RECOMMENDATIONS

The Local Committee (Mole Valley) is asked to:

- (i) Agree the items recommended for funding from the Local Committee's 2012/13 Member Allocation funding, as set out in section 2 of the report and summarised below:

| Organisation | Project Title | Amount |
|----------------------------|---|---------------|
| Ashted Youth Centre | Youth Committee | £1,842.50 |
| Leatherhead Drama Festival | Leatherhead Drama Festival 2013 ("TENTH ANNIVERSARY") | £2,000 |
| Providence | Providence Chapel, Charlwood | £2,000 |

Chapel
Charlwood Trust

- (ii) Note the expenditure previously approved by either the Community Partnerships Manager or the Community Partnerships Team Leader under delegated powers, as set out in section 3.
- (iii) Note any returned funding and/or adjustments, as set out within the report and at Appendix 1.

1 INTRODUCTION AND BACKGROUND

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members Allocations should be spent on local projects that promote the social, environmental and economic well-being of the area.
- 1.2 At its 7 June 2012 meeting, the Local Committee (Mole Valley) decided to divide its £35,000 capital budget equally amongst the Committee's county councillors. This means that in addition to their £12,615 revenue allocation, each councillor also has £5,833 to spend on capital projects.
- 1.3 Member Allocation funding is generally made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose.
- 1.4 Member Allocation funding will not usually be granted for purposes that benefit one individual, nor to fund schools for the direct delivery of the National Curriculum, nor to support political parties.
- 1.5 When considering bids, organisations applying are advised against assuming that the Local Committee will meet the total cost of their project.

2. BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

- 2.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

Youth Committee

Chris Townsend

£1,842.50 revenue

The Ashtead Youth Centre has submitted an application to help fund the cost of a three-day trip with the ten young people that will form the Centre's youth committee. The residential trip will aim to develop their

social and emotional skills and also to build the vital teamwork and leadership skills that members of the committee will require to be effective in the role. The youth committee will not only be the voice of those using the centre but will also aim to become, more generally, a voice for young people living in Ashted. It is envisaged that the committee will meet on a monthly basis with other members of the community who will also be invited along, and will be co-chaired by Councillor Chris Townsend.

The Committee's funding will pay half of the £3,685 cost of the hire of the residential centre. The remainder of the funding for the centre is being covered by another youth centre and the staff cost (£884) will be met from the bank hours that the centre has.

Leatherhead Drama Festival 2013 (Tenth Anniversary)

Chris Townsend

£2,000 revenue

Leatherhead Drama Festival has submitted an application for a funding contribution to support the cost of its stage management and technicians. The Leatherhead Drama Festival (LDF) will be a competitive event held at the Leatherhead Theatre for up to 30 amateur drama groups (juniors and adults), run over two weeks in May with a public audience and in front of a professional adjudicator. All competing groups will present one-act plays, for which they will receive marks from the adjudicator. In so doing, they will entertain the paying audience. The Gala Awards Night will feature two of the groups who will re-perform their plays, following which the Awards will be presented to all the winners by the Festival's Patron, Sir Michael Caine, CBE (filming schedule permitting). Leatherhead Drama Festival is requesting funding aid as the ticket sales do not cover the costs of hiring the Leatherhead Theatre nor stage management and technical staff. The total cost of the project is £24,600 (stage management and technical staffing costs £2,000) with the remaining £5,800 still to be found through other grants and sponsorships. The Festival has been supported by the Local Committee (Mole Valley) every year since its inaugural Festival in 2004 with sums of between £1,500 and £2,500 per year. This is the second bid received this year as £2,000 from Tim Hall's allocation was agreed at the September committee meeting. This bid therefore constitutes a repeat bid, as described in paragraph 1.3 of this report.

Providence Chapel, Charlwood

Helyn Clack

£2,000 revenue

Providence Chapel Charlwood Trust has submitted an application for a funding contribution to cover legal fees and insurance for the project Providence Chapel Trust, Charlwood. The Trust has been offered the chapel for a nominal sum of £1. They urgently need start-up costs for the trust to take over ownership of the chapel e.g. legal costs, insurance and urgent repairs. This is to preserve the chapel for the benefit of the

community and the nation. The total cost of full restoration is estimated by English Heritage to be around £200,000. However the total cost of this project which is the first step to acquire ownership which is the start-up cost will be around £3,100 (legal fees £1,400, insurance £600, urgent repairs £500, light and heating £500 and secretarial £100). The remainder of the funding is still to be found from other charitable trusts.

3. DELEGATED AUTHORITY APPROVED BIDS

3.1 The Community Partnership Manager or the Community Partnership Team Leader (East Surrey) has approved the following bids under delegated authority since the last committee meeting:

| COUNCILLOR | PROJECT | AMOUNT |
|-----------------|---|--------|
| Hazel Watson | New Bench Chalkpit Lane Dorking | £400 |
| Helyn Clack | Diamond Jubilee Elm Trees | £250 |
| Chris Townsend | Mini bus Test | £400 |
| Chris Townsend | Primary Science Workshops - West Ashtead Primary School | £250 |
| Chris Townsend | Primary Science Workshops - The Greville Primary School | £250 |
| Tim Hall | Art Short Course GCSE | £300 |
| Chris Townsend | Establishment of an Ashtead Neighbourhood Forum and preparation of a Neighbourhood Development Plan for Ashtead | £500 |
| Helyn Clack | Maintenance of the Big Field Ditch Brockham | £500 |
| Stephen Cooksey | Christmas Lights Replacement | £950 |
| Helyn Clack | Piano Replacement | £400 |

4. ADJUSTMENTS TO NOTE

- 4.1 The Local Committee is asked to note that Stephen Cooksey's contribution to the Lower Mole Project Land Rover was £2,500 and not £2,520 as reported at the 12 September 2012 local committee meeting.
- 4.2 Members are requested to note that funding previously awarded to Azcari Youth Project to fund the project Azcari Youth Project has been withdrawn and returned to Hazel Watson's allocation.

5. OPTIONS

- 5.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

6. CONSULTATIONS

- 6.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member of the Community Partnerships Team as required.
- 6.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

7. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 7.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee. All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 7.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the funds remaining are set out in the table containing the Local Committee's financial position statement attached at Appendix 1.
- 7.3 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is currently in the process of being returned to the Local Committee.

8. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 8.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria which is flexible.

8.2 Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

9. CONCLUSION AND RECOMMENDATIONS

9.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the locally agreed criteria, which are available from the Community Partnerships Team.

9.2 The Local Committee is asked to consider the items submitted for funding from the 2012/13 Local Committee delegated budgets for approval, as detailed in the report.

10. REASONS FOR RECOMMENDATIONS

10.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process them in line with the wishes of the Committee. The committee is also asked to decide how it wishes to spend its Community safety budget.

11. WHAT HAPPENS NEXT

11.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.

11.2 Any changes to an approved bid will be discussed with the local Members and the Chairman and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as possible once the signed agreement has been received.

11.3 All successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.

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Background Papers:

- SCC Constitution: Financial Framework
- Local Committee Protocol

- Criteria and Guidance for Members Allocations
- Local Committee Funding Bids

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